

Programme applied: _____ (Applicant to fill in)

Faculty: _____ Semester: _____ Year: _____

Application for
Graduate Studies
By Coursework / Research

Form PG -01A

Universiti Brunei Darussalam



INSTRUCTIONS:

Please return your completed application form and documents required to the following address before closing date:

Admissions Office
Universiti Brunei Darussalam
Jalan Tungku Link
Gadong BE1410
Negara Brunei Darussalam
Website: www.ubd.edu.bn

Enquiries: Office of Postgraduate Studies and Research
Telephone: +673 2463001 Ext 2310/2311/2303 Fax: +673 2460590
Email : office.psr@ubd.edu.bn URL: <http://www.ubd.edu.bn/admin/dept/psr/index.html>

Please attach passport
size photo here

The following documents are required:

1. Three copies of completed application form, with photograph on each form
2. Three copies of academic qualifications (certificates, testimonials and credentials)
3. Three copies of certified true copy of Birth Certificate and
4. For overseas applicants, certified true copy of security clearance (example: police clearance) from your home country.

Please note: Certified English translations of supporting documents (i.e. certificates, testimonials, transcripts) must be submitted for documents that are not in English. Online application is currently not available.

Please type or print in BLOCK LETTERS.

1 Personal details

Family name:..... Given name:.....

Title (please circle): Ms / Mrs / Mdm / Mr / Dr

Date of Birth: (DD/MM/YYYY)/...../..... Gender: Male Female

Country of birth:..... Citizenship:.....

Marital status (please circle): Single Married Others Occupation:.....

Country of residence (country where you have been living for the past three months):.....

National Identity Card number (For Brunei only):

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Colour (please circle): Yellow Pink Green

Passport number:..... Country of issue:..... Place of issue:.....

Date of issue:..... Expiry date:.....

2 Applicant contact details

Phone:..... Mobile:..... Email:.....

Address:..... Mailing address: (if different).....

.....

.....

Post code:.....

State/Country:.....

3 Programme of study

1st Programme choice:.....

PhD Master by research Master by coursework, Please circle: Full time Part time

Programme code (if applicable): -

Programme commencement: August, Year: January, Year:.....

2nd Programme choice (if applicable):.....

PhD Master by research Master by coursework, Please circle: Full time Part time

Programme code (if applicable): -

Programme commencement: August, Year: January, Year:.....

Please provide details if you have taken Level 5000 modules:.....

4 Scholarship details

Please indicate type of funding: self sponsored scholarship

Name of the scholarship if you are awarded for this course:.....
(Please attach official documentation from your funding organisation, including duration of scholarship, expenses covered by scholarship (eg. tuition fees, living allowances and details of any restriction on study)

Funding code (for Brunei only):
(Refer to codes in the box below)

- BC = Biasiswa Kerajaan Brunei untuk warganegara Brunei / Brunei Government Scholarship for Brunei Citizen
- BS = Biasiswa BSP untuk warganegara Brunei / Brunei Shell Petroleum Sdn. Bhd. Scholarship for Brunei Citizen
- IP = Cuti Belajar Dalam Negeri / In-Service-Study Leave
- IW = Cuti Tidak Bergaji Dalam Negeri / In-Service-Study Leave Without Pay
- PC = Syarikat Swasta / Private Company
- PS = Sekolah Swasta / Private School
- PO = Pertubuhan Swasta Yang Lain / Other Private Organisation
- PS = Biayaan Persendirian / Private Student (Self-Sponsored)
- OT = Lain-Lain / Others

Graduate Research Scholarship: Are you applying for UBD Graduate Research scholarship? Yes No

In the past, have you been awarded with Brunei government scholarship? (Please circle) Yes No

If "Yes", please provide further details of scholarships: Name of the programme of study

Name of the Institution/Country/Year:.....

5 English proficiency

Candidates are required to have EITHER at least a credit 6 in English Language at GCE 'O' Level Examination or a grade 'C' in IGCSE English (as a Second Language) OR an IELTS score of 6.0 or TOEFL minimum overall score of at least 550 (PBT) or 80 (iBT). Please take note that other specific entry requirements will be provided under the separate programmes.

Candidate is required to complete EITHER (a) OR (b) as shown below.

- a) Please indicate if you have following: Credit 6 in English Language at GCE 'O' Level Examination
 Grade 'C' in IGCSE English (as a second language)*

b) Please indicate any English proficiency test you have completed within the last two years:

IELTS Score..... TOEFL Score (Delete as appropriate: PBT/ CBT/ iBT)

Please note: Certified true copies of results/test results must be enclosed. TOEFL and IELTS Test results are only valid for two years from the date of the test. Test results must still be valid at the time your programme starts or they cannot be accepted.

9 Referees

Please give the names and addresses of two referees to whom reference may be made.

- Name:

Position:.....

Address:.....

.....

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Email:..... Telephone:..... Fax:.....
- Name:.....

Position:.....

Address:.....

.....

.....

Email:..... Telephone:..... Fax:.....

10 Membership in professional bodies/associations

Please provide following information on your involvement in professional bodies and associations, if any

<u>Professional body/Association</u>	<u>Position held</u>	<u>Year</u>
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.....
.....
.....
.....

11 Proposed field of study (This section is required for candidates applying for Master by Research and PhD)

Candidates are encouraged to contact relevant Faculties to discuss potential areas of research in their Masters by Research and Doctoral programmes. Please visit <http://www.ubd.edu.bn/admin/dept/psr/index.html> for further information on available research areas and contact details of the Faculties.

Proposed Field of study:.....

Proposed topic of study:.....

Candidates applying for Master by Research and PhD, are required to attach the proposal of the study which is normally expected to include the following topics: proposed title; rationale; aims and objectives; methodology; literature review; preliminary bibliography; provisional timetable and indication of any special requirements for the study

Proposal of study*: Available and attached Not available

Please provide initial synopsis of your research proposal (please attach additional sheet if necessary).

[Empty box for research proposal synopsis]

12 Declaration

I hereby certify all the information provided by me is correct and true. I agree to inform Universiti Brunei Darussalam if there is any change while I am studying at Universiti Brunei Darussalam. I also certify that Universiti Brunei Darussalam reserves the right to vary or reverse any decision pertaining to my admission to Universiti Brunei Darussalam if the information given is incorrect and untrue.

Date:.....

Signature:.....

Name:.....

OFFICE USE ONLY (RECOMMENDATIONS BY THE FACULTY)

1. Candidate qualified and recommended for admission: Yes No Year/intake:.....

2. Special conditions/comments: (if any)

3. Recommended programme:..... Full time Part time
 Programme code:

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4. Recommended credits from previous studies, if any (example: Level 5000 modules taken previously):
 Total modular credits (MCs):..... Comments:.....

5. Postgraduate Coordinator/Programme leader (Name):.....
 Date:..... Signature:.....
 Dean/Director of the Faculty/Academy (Name):.....
 Date:..... Signature:.....
 Name of the faculty:.....
 Comments (if any):.....

FOR JOINT ENROLMENTS, SIGNATURES ARE REQUIRED FROM BOTH FACULTIES.

Postgraduate Coordinator/Programme leader (Name):.....
 Date:..... Signature:.....
 Dean/Director of the Faculty/Academy (Name):.....
 Date:..... Signature:.....
 Name of the faculty:.....
 Comments (if any):.....

UPSC/USC/PSR USE ONLY				
	Action	Status	By	Date and comments
1				
2				
3				
4				
5				